

**Musikschule Friedberg**  
**registration form (english)**

Musikschule Friedberg | Kaiserstraße 21 | 61169 Friedberg | Phone 06031 3034  
[info@musikschule-friedberg.de](mailto:info@musikschule-friedberg.de) | [www.musikschule-friedberg.de](http://www.musikschule-friedberg.de)  
School authority: Musikschule Friedberg Trägerverein e.V. | valid from 01.04.2023

**Registration:**

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Last name, first name

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Date of birth

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Street an street number

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ZIP Code and City

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Phone number

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Email contact

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Registration for which instrument/course?

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Preferred teaching location

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Preferred weekday and time  
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Did you participate in a free trial lesson?

Sign here (date and full name):  
\_\_\_\_\_

(legal guardian must sign for minors)

By signing this registration, you accept the school regulations (school rules) and the fee schedule (price list) of Musikschule Friedberg and you declare you took note of the cancellation policy.

**SEPA direct debit mandate:**

Creditor identification number: DE53ZZZ00000503124

Mandate reference: will be communicated separately

Herewith I authorize Musikschule Friedberg to collect payments from my bank account via direct debit. At the same time, I assign my bank to allow those direct debit payments. Please get in touch with us if you have any questions about the fees and direct debit process.

Note: You can require a refund within 8 weeks, starting with the day of direct debit payment. The conditions with your bank apply.

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Last name, first name  
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-----  
Street and street number

-----  
ZIP Code and City

-----  
Phone number

-----  
Email contact

-----  
Bank

-----  
IBAN

-----  
BIC (just for international/foreign bank accounts)

Sign here (date and full name of bank account holder):

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(legal guardian must sign for minors)

**Cancellation policy:**

Right of withdrawal: The participant can withdraw from this teaching contract within 14 days by a written declaration without giving reasons send to the Musikschule Friedberg (§355 BGB). The deadline begins with the receipt of the registration confirmation send to you by Musikschule Friedberg.

Consequences: In case of an effective withdrawal

**Privacy policy:**

I agree that Musikschule Friedberg automatically collects, saves and uses the data provided above. This personal data is required to register at Musikschule Friedberg and is collected on the basis of legal permission. Without this data it is not possible to register at Musikschule Friedberg. Every data processing beyond this purpose needs a voluntary consent from the persons concerned. In accordance with article 15 DSGVO you are entitled to ask for the personal data processed by Musikschule Friedberg at any given time. In accordance with article 16 and 17 DSGVO you are entitled to ask for correction, deletion and blocking of your data at any given time. Furthermore, you can revoke you consent to this data processing at any given time with effect for the future.

I accept that video and sound recordings as well as photos from school activities at the Musikschule Friedberg, on which the registered person is recorded, may be used for public relations work. This consent can be revoked at any time.

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Yes or No

I accept that Musikschule Friedberg informs me about concerts and other activities via Email-Newsletter. This consent can be revoked at any time.

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Yes or No

Sign here (date and full name):

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(legal guardian must sign for minors)

**Fee schedule/price list:**

Music-mice	30,00 € per month
Music-rabbit	30,00 € per month
Music-cats	30,00 € per month
Music-birds	30,00 € per month
Instrumentenkarrussell (in primary school)	22,00 € per month
Instrumentenkarrussell (in music school)	40,00 € per month
One-to-one tuition (30 min.)	78,00 € per month
One-to-one tuition (45 min.)	116,00 € per month
Group of 2 (45 min.)	63,00 € per month per person
Group of 3-4 (45 min.)	45,00 € per month per person
Group of 5-6 (45 min.)	33,00 € per month per person
University preparation course (120 min.)	185,00 € per month
Ensemble or Theory (as a second course)	12,00 € per month
Ensemble or Theory (as a main course)	24,00 € per month
Feldenkrais	43,00 € per month per person
Piano accompaniment (2x45 min.)	86,00 €
Trial card 4 (4x45 min.)	170,00 €
Trial card 8 (8x45 min.)	330,00 €
Registration fee	10,00 €
Renting instrument fee	12,00 € per month
Administrative fee for self-paying persons without direct debit authorization (SEPA)	3,00 € per month

**Family discount** is awarded automatically to students below the age of 21 if they register for one-to-one tuition, group tuition or the University preparation course:

5% for 2 siblings | 10% for 3 siblings | 15% for 4 or more siblings

**Social discount** for families with financial needs is awarded upon decision by the school director. You can contact Musikschule Friedberg for further information.

### **School regulations/rules:**

#### 1. Participation

Participation in classes at Musikschule Friedberg is open to children from 3 months of age, teenagers, and adults.

#### 2. School Year/Class Times

The music school's school year begins on October 1st and ends on September 30th of the following year. The vacation and holiday schedule of the public schools in the Wetterau district also applies to the music school. There are no classes on "Fastnacht"-Tuesday.

#### 3. Probationary Period

The first four weeks of classes are considered a probationary period. Cancellations within the probationary period will only be charged for the first month of classes.

#### 4. Supervision

Supervision is only required during classes.

#### 5. Registration/Cancellation

Registration and cancellation must be written and addressed to the music school office. A valid contract is concluded upon registration and receipt of a registration confirmation. For underage participants, the written consent of the legal guardian is required. There is no entitlement to admission. Registration for instrumental lessons and EMP courses is possible during the current school year at the beginning of each month, provided the requirements are met by the music school. Regular cancellation dates are March 31st and September 30th of the year. For Elementary Music Education courses, cancellation after the probationary period is only possible on July 31st. Cancellations must be received by

the music school office at least four weeks before the course date. If the course date is during the school holidays, cancellations must be received at least four weeks before the start of the holiday period. In justified individual cases (moving, long-term illness), the school administration may allow exceptions. For time-limited courses, cancellation is not necessary. These courses end automatically on the specified date. If you cancel a workshop less than one week before the start date, the full workshop fee is due.

## 6. Missed Lessons

The participant is entitled to make up lessons if the teacher is unable to attend due to illness more than twice per school year (per lesson per student and subject). If the teacher is unable to make up the lesson and the music school cannot provide a substitute, the tuition fee will be refunded accordingly. In the event of a lesson being cancelled due to force majeure or due to orders from the school authorities or the health department, claims for recourse are excluded. In the event of a student's illness or inability to attend, the tuition fee will not be refunded, and the teacher or the music school office must be informed in a timely manner.

## 7. Tuition Fees

The currently valid version of the music school's fee schedule is an integral part of the tuition contract. For administrative reasons, billing is only possible by direct debit. If direct debit authorization is not granted, an administrative fee surcharge will be charged. The tuition fee is an annual amount, which is collected in 12 monthly installments. Fees are due at the beginning of each month. Workshop fees, if applicable, will be collected together with tuition fees. In the event of non-payment of tuition fees or the administrative fee surcharge, the school administration reserves the right, after prior warning, to exclude the student from classes. Account changes must be notified to the music school office in writing 6 weeks before the first debit from the new account. Tuition fees may be adjusted annually based on rising living costs. Fees for group lessons may be adjusted if the group size changes.

## 8. Liability

The music school has taken out liability and accident insurance for the benefit of its students.

Friedberg, April 1, 2023